

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 4**

REPORT OF: **Chief Executive, Corporate Finance Manager**

SUBJECT: **MEDIUM TERM FINANCIAL STRATEGY - BUDGET
2024/25**

RECOMMENDATIONS OF REPORT:

- (1) To receive the update on the additional budget requirement for the 2024/25 financial year.
- (2) To agree the process and timeline for budget setting for 2024/25.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** The Forecast for 2024/25 – 2026/27 will be considered by Overview and Scrutiny Committees during September and October.

Member Workshops will be held in July and in September/October 2023.

RESOURCE IMPLICATIONS: Revenue: the revenue implications for the 2024/25 budget are set out in the report.

Capital: there are no new implications for the approved capital programme for either the current financial year or for future financial years – the capital programme will be subject to a separate report.

Human Resources: there are some potential implications for additional capacity as set out in the report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED



Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 18 JULY 2023 AGENDA ITEM NO. 5

REPORT OF: Chief Executive

SUBJECT: ANNUAL PERFORMANCE REPORT 2022/23

RECOMMENDATIONS OF REPORT: Cabinet to approve the 2022/23 Annual Performance Report noting the performance achieved.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONS REQUIRED/CARRIED OUT: Consultation with Senior Managers, Chief Officers and Members has been supported online.

Consultation is undertaken throughout the year by Cabinet and Overview and Scrutiny Committees regularly reviewing performance reports.

RESOURCE IMPLICATIONS: There are no specific resource implications as part of this report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager



Revenue: The portfolio currently has £89k revenue budget available for maintaining the existing public conveniences and any additional provision will need to take into account the impact on future revenue budgets for the ongoing cleaning, maintenance and repairs. The current national and local financial position is under increasing pressure and there is little prospect of the portfolio being able to allocate any substantial increase in revenue funding to this non statutory service provision; consequently, the ongoing impacts of budget reductions will continue to impose a downward pressure on revenue budgets.

When planning the future provision of local toilets, we have to consider the current financial constraints on the service area as well as ongoing future budget reductions. Cleaning and maintenance operations and standards will need to be reviewed on a periodic basis to ensure the most efficient and effective provision within allocated resources.

Capital: There may be implications for the approved capital programme for 2024-2025 and future financial years. The existing toilet facilities are in old structures or standalone facilities, which can make them difficult to maintain and they are in need of significant capital investment to upgrade or improve them, which is limited. Additionally, the Public Health (Wales) Act 2017 as published by Welsh Government has no funding opportunities for LAs to utilise or additional provisions attached to it. Unfortunately, public toilets can also become a magnet for anti-social behaviour such as drug taking and vandalism, which can impact the provision and cause significant damage. Any capital or revenue commitment will need to be supported through a business case

approach, taking account of full costs and possible income sources.

Human Resources: considerations will need be required with regards to the current cleansing contractor and the possibilities of the TUPE regulations and the potential opportunities for the cleansing operations to be incorporated with NEWydd.

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED

A handwritten signature in black ink, appearing to read 'J. Hall', is centered within a white rectangular box. Below the box is a horizontal line.

Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 7**

REPORT OF: **Corporate Finance Manager**

SUBJECT: **REVENUE BUDGET MONITORING REPORT 2022/23**
(FINAL OUTTURN)

- RECOMMENDATIONS OF REPORT:**
- (1) To note the overall report and the Council Fund contingency sum as at 31st March, 2023 (subject to audit).
 - (2) To note the final level of balances on the Housing Revenue Account (HRA) (subject to audit).
 - (3) To approve the carry forward of funding as detailed in Appendix 6.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

CONSULTATIONS
REQUIRED/CARRIED OUT: None specific.

RESOURCE IMPLICATIONS: As set out within the report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager



FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 8**

REPORT OF: **Corporate Finance Manager**

SUBJECT: **INTERIM REVENUE BUDGET MONITORING
REPORT 2023/24**

RECOMMENDATIONS OF REPORT:

- (1) To note the report and the potential financial risks on the 2023/24 budget.
- (2) To approve an allocation of £0.100m from the Contingency Reserve for Theatr Clwyd Trust – Paragraph 1.14 refers.

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** None specific.

RESOURCE IMPLICATIONS: As set out within the report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager



FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 18 JULY 2023 AGENDA ITEM NO. 9

REPORT OF: Corporate Finance Manager

SUBJECT: CAPITAL PROGRAMME MONITORING 2022/23
(OUTTURN)

RECOMMENDATIONS OF REPORT: Cabinet are requested to:

- (1) Approve the overall report.
- (2) Approve the carry forward adjustments, as set out at 1.13.
- (3) Approve the additional allocations, as set out in 1.16

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

CONSULTATIONS
REQUIRED/CARRIED OUT: No consultation is required as a direct result of this report.

RESOURCE IMPLICATIONS: Financial implications - As set out in the body of the report.

Personnel implications - None directly as a result of this report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager



FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 10**

REPORT OF: **Corporate Finance Manager**

SUBJECT: **PRUDENTIAL INDICATORS - ACTUALS 2022/23**

RECOMMENDATIONS OF REPORT: That Members approve the prudential indicators within this report.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** No consultation is required or carried out.

RESOURCE IMPLICATIONS: There are no resource implications as a result of this report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager

A handwritten signature in black ink, appearing to be 'J. Steel', is written over a horizontal line.

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 11**

REPORT OF: **Chief Officer (Governance)**

SUBJECT: **BUSINESS RATES - WRITE OFFS**

RECOMMENDATIONS OF REPORT: That Cabinet approve the Business Rates write off totalling £38,563.06 for PPA Ltd.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** All write offs must be approved by the Corporate Finance Manager, but in the case of write offs over £25,000, Cabinet must be consulted before a decision is taken.

RESOURCE IMPLICATIONS: There are no direct financial implications for the Council or local taxpayers by writing off this debt as Business Rates losses are borne by the National Collection Pool for Wales. As the Collection Pool is supported by Welsh Government, non-payment of rates does though have a wider impact on the Welsh taxpayer.

Writing off the debt, amounting to a £38.6K loss of income to the National Collection Pool, is being recommended as a last resort and only on the basis there is no prospect of recovering the remaining debt.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED



A handwritten signature in black ink, appearing to read 'Steve', is centered within a light gray rectangular box. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 12**

REPORT OF: **Chief Officer (Governance)**

SUBJECT: **WELSH GOVERNMENT CONSULTATION –
BUSINESS RATES IMPROVEMENT RATES RELIEF**

RECOMMENDATIONS OF REPORT: That Cabinet consider the proposals of the Welsh Government consultation and authorise the Revenues and Procurement Manager in consultation with the Cabinet Member for Governance and Corporate Services to respond to the consultation questions, as set out in this report.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** The purpose of this report is to provide cabinet with the opportunity to comment on the consultation proposals to introduce an Improvement Rate Relief scheme from April 2024.

RESOURCE IMPLICATIONS: Local authorities in Wales collect Business Rates on behalf of Welsh Government. Billing authorities therefore collect and then pay the rates contributions into a central pool which is first split between unitary authorities and the Police and Crime Commissioners throughout Wales and then re-distributed between each local authority according to shares of adult population.

The proposals, as set out in the consultation, do not have any direct resource implications for the Council, other than overseeing minor software changes to the business rates system, administering this scheme day-to-day and adjusting rates in relevant cases where

the VOA provide a certificate.

Within the consultation document, Welsh Government are not making any proposals to change the national arrangements for the contribution and redistribution of Business Rates.

As part of the response to this consultation we have called on WG to also consider a local rate retention scheme and review the contribution and redistribution system as the Council should be able to keep a greater share of the business rates in Flintshire, especially in cases where we work with businesses to promote expansion and growth plans.

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED



Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 13**

REPORT OF: **Chief Executive, Corporate Finance Manager**

SUBJECT: **ANNUAL REVIEW OF FEES AND CHARGES 2023**

RECOMMENDATIONS OF REPORT: (1) That Cabinet approves the schedule of fees and charges documented in Appendix A for implementation on 1st October 2023.

(2) That Cabinet agrees that a customer friendly version of the schedule of fees and charges, documented in Appendix A, be produced and published.

DECISION: As detailed in the recommendations, noting the following amendment:-

The time adjustments and revised charges, applying to Town Centres only, are as follows: -

- 60 minutes will become 90 minutes and the fee will increase from 30 pence to 50 pence
- 120 minutes will become 150 minutes and the fee will increase from 50 pence to 70 pence
- The charges will apply between 0800-1500 hours and it will be free after 3pm to park

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** The principles and process for the annual review of fees and charges were considered and endorsed by the Corporate Resources and Overview Scrutiny Committee and Cabinet in July 2019. These were included within the Council's Income Generation Policy

(version two), which was endorsed by Cabinet in July 2020. An update to that Policy was endorsed by Cabinet in July 2022 and this is attached as appendix B.

New discretionary fees and charges are approved under Delegated Powers/Authority processes, prior to which an IIA should have been completed considering the Sustainable Development Principles, Wellbeing Goals and Council's Wellbeing Objectives, along with any potential equality and/or diversity issues.

For the purposes of transparency, it is recommended we publish a customer friendly version of the schedule of fees and charges, which shows the frequency of charging (one off, weekly, monthly, etc.) for 2023.

RESOURCE IMPLICATIONS:

The generation of income from fees and charges is part of the strategy of options to meet the challenge of the MTFS.

Estimations of income generated through the application of fees and charges, and any increases to them, is monitored and factored into budget setting and the MTFS. The 2023 review is estimated to generate an additional £0.310m as an additional efficiency to the 2024/25 budget.

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED

Democratic Services Manager

A handwritten signature in black ink, appearing to read 'J. Hall', is written over a horizontal line.

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 14**

REPORT OF: **Chief Officer (Education and Youth), Corporate
Manager – Capital Programme & Assets**

SUBJECT: **RENEWAL OF THE NORTH WALES
CONSTRUCTION PARTNERSHIP FRAMEWORK**

RECOMMENDATIONS OF REPORT: That Cabinet endorses the approach outlined to procure the next framework generation of the North Wales Construction Partnership.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** The proposals for the renewal of the North Wales Construction Framework have been developed through the involvement and engagement with senior officers, construction and procurement professionals within the six partner North Wales Local Authorities, as well as other public sector organisations who have expressed an interest to utilise the Framework.

There has also been involvement from contractors on the existing framework and other local contractors who are interested in being involved in the new Framework arrangements.

RESOURCE IMPLICATIONS: The cost of setting up the next Framework iteration arrangements will be met through the funding arrangements for the existing framework, whereby each Authority had previously agreed the sum of £15,000 each year as a management fee to Denbighshire County Council.

The next Framework iteration will require

the same level of financial commitment (£15,000 per annum) from each Local Authority.

Under the previous Framework Flintshire's annual contribution was paid from the Sustainable Communities for Learning programme. It is proposed that the same principle should apply to the renewed framework.

Decisions on how surplus income generated from the Framework will be spent will be agreed by the Framework's Strategic Management Board, which has Senior Officer representation from all six North Wales Authorities

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED



Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 15**

REPORT OF: **Chief Officer (Planning, Environment and Economy)**

SUBJECT: **ACCESS BARRIER REVIEW – WALES COAST PATH**

RECOMMENDATIONS OF REPORT: That Members note the findings of the review and support the recommendations for improved accessibility.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONS REQUIRED/CARRIED OUT: North Wales Police were consulted as part of this work and their views have fed into the recommendations and are supportive of the approach.

The Design Out Crime Officer has also offered additional assistance in any implementation.

Natural Resources Wales (NRW) have also undertaken a pilot study in Gwynedd on WCP accessibility and have fed into this review. NRW Officers (inc. WCP Team) are supportive of these recommendations.

The study has been shared with individual members of the disability community who have expressed an interest or concern in accessing the WCP.

The Environment and Economy Overview and Scrutiny Committee discussed the report 11th July 2023. The Committee supported the recommendations in principle subject to further consultation with appropriate user groups.

Flintshire Local Access Forum (LAF) also

discussed the report 11th July 2023. The LAF recognised the difficult issue facing the Authority and welcomed the comprehensive report to try to improve access for all to the WCP. The LAF heard representation from individuals from the disability community. The LAF supported the move to try to increase accessibility and recommended that further work was undertaken.

RESOURCE IMPLICATIONS:

The Review was funded by Natural Resources Wales WCP grant fund.

An application for funding from Natural Resources Wales WCP grant has been made to implement recommendations (subject to Cabinet approval) within this pilot area.

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED



Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: 18 JULY 2023 AGENDA ITEM NO. 16
REPORT OF: Chief Officer (Planning, Environment and Economy)
SUBJECT: FOOD SERVICE PLAN 2023-24 FOR FLINTSHIRE COUNTY COUNCIL

RECOMMENDATIONS OF REPORT: To approve the Food Service Plan 2023-24.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

CONSULTATIONS REQUIRED/CARRIED OUT: The Food Plan 2023-24 was reviewed by Members of the Environment and Economy Overview and Scrutiny Committee on 11 July 2023. The Committee endorsed the Plan, and recognised the important work undertaken by the Food Safety and Standards Team.

RESOURCE IMPLICATIONS: The cost of implementing the plan will be met within the existing Planning, Environment and Economy portfolio budget.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager



A handwritten signature in black ink, appearing to be 'S. Hall', written over a horizontal line.

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 17**

REPORT OF: **Chief Officer (Streetscene and Transportation)**

SUBJECT: **RESILIENCE & CAPACITY WITHIN STREETSCENE
& TRANSPORTATION**

RECOMMENDATIONS OF REPORT:

- (1) That Cabinet recognises the challenges faces by the portfolio in terms of staff resilience and capacity and notes the associated risks highlighted.
- (2) That Cabinet supports the proposals detailed within the report, which will require additional budget to be allocated for the creation of the following additional posts:
 - a) Fleet Services - two additional posts, to support delivery and provide resilience
 - b) Waste Strategy - three additional recycling and compliance data officer posts

DECISION: As detailed in the recommendations.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** With the Deputy Leader of the Council and Cabinet Member for Streetscene and Regional Transport Strategy via the portfolio Programme Board.

With the Senior Management Team (SMT) for the portfolio and Chief Officer Team, who supported the proposals.

RESOURCE IMPLICATIONS: Fleet Services: It is anticipated that the creation of the two additional roles within Fleet Services will require an initial

investment in the short-term. However, we anticipate significant benefits in terms of increased efficiency, improved service delivery, and control of significant contract costs in the longer term through the renewal of the fleet contract. For example, the creation of an assistant fleet manager position will provide additional oversight and support to the fleet services function, reducing the likelihood of unexpected disruptions, costly downtime, and ensure appropriate enforcement against non-compliance. The costs for the two additional posts would be subject to job design and evaluation, but it is anticipated that the on-going burden in employee costs would be in the region of £90-105k per annum including on-costs.

Waste Strategy: The recycling and compliance data officer role is already in existence with two posts currently on the established structure. The estimated costs for creating the three additional posts would be £133k, which is based on the existing grade G05 for the role (top of grade) plus on-costs. Additional budget would be required from the revenue account.

The proposals do not require any structural changes within the portfolio and do not place any current employees at risk.

DECLARATIONS OF INTEREST:

None.

DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED

Democratic Services Manager

A handwritten signature in black ink, appearing to be 'J. Hall', is written over a horizontal line.

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 19**

REPORT OF: **Chief Officer (Social Services)**

SUBJECT: **TRI FFORDD AND GROWING PLACES RE-
LOCATION PROJECT (MAES GWERN
DEVELOPMENT)**

RECOMMENDATIONS OF REPORT: Cabinet to note the progress made for the Maes Gwern development and provide authority to enter into a contract for the construction of the new development providing the Welsh Government grant is approved.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** This consultation process will continue throughout the development of the project and will also involve family members of the individuals who attend the current services due to relocate to the Maes Gwern development. Consultation and dialogue regarding the proposed move have been undertaken with the current cohort of service users at both Tri Ffordd and Growing Places.

The original proposal was presented to Social Services Programme Board on 07.10.21. It was reported that members were fully supportive of the proposals and were keen to progress the project.

Wider stakeholder consultation was carried out as part of the planning application process and further consultation will be required as the project progresses.

RESOURCE IMPLICATIONS:

As outlined in the report.

DECLARATIONS OF INTEREST:

None.


DISPENSATIONS

None.

DATE PUBLISHED:

19 July, 2023

SIGNED



Democratic Services Manager

FLINTSHIRE COUNTY COUNCIL

CABINET RECORD OF DECISION

DATE OF MEETING: **18 JULY 2023** **AGENDA ITEM NO. 20**

REPORT OF: **Corporate Manager, People and Organisational
Development**

SUBJECT: **PROCUREMENT OF A NEW MANAGED AGENCY
CONTRACT**

RECOMMENDATIONS OF REPORT: That Cabinet approves the award of the contract for an initial period of 3 years commencing 29 August 2023, with an option to extend up to a further 12 months.

DECISION: As detailed in the recommendation.

REASON FOR DECISION: As in the report.

**CONSULTATIONS
REQUIRED/CARRIED OUT:** Throughout the course of the current contract, key stakeholders have been engaged about the performance of the contract and issues. Feedback from services across the council have formed part of the contract evaluation of bid submissions during the recent tender exercise.

RESOURCE IMPLICATIONS: As detailed in the report.

DECLARATIONS OF INTEREST: None.

DISPENSATIONS None.

DATE PUBLISHED: 19 July, 2023

SIGNED

Democratic Services Manager